

To:  
Mr. Jessy Kakerissa  
Director  
A&J Student Care Services

Date:

**RE: Permission to work**

Dear Jessy,

My name is \_\_\_\_\_ (parent's name) and I am the parent of  
\_\_\_\_\_ (student's name).

I am writing to inform you that my son/daughter \_\_\_\_\_ (student's name)  
would like to work part time at \_\_\_\_\_ (employer).

I have given my son/daughter permission to work to obtain some experience during his/her stay in Australia. However, I understand that his/her study is more important for him/her. Therefore, this permission is granted to my child provided that his/her education is not adversely affected and his/her coursework is on the right track.

As his/her parent, I take full responsibility in allowing my son/daughter to seek part time employment. I also understand that this permission to work is bound by the conditions of his/her student visa.

Should you have any concern please do not hesitate to contact us.

Yours sincerely,

\_\_\_\_\_(Parent's name & signature)

Phone/Mobile:

Email Address: